



## Environment Protection & Sustainability Policy

### 1. Purpose

The Institute of Business Management (IoBM) recognizes its responsibility to operate as a socially responsible and environmentally conscious academic institution. This policy establishes the framework through which IoBM will protect natural resources, reduce its environmental footprint, and promote sustainable practices across all campuses. The policy aims to ensure that environmental considerations are integrated into all operational, academic, and administrative activities.

### 2. Objectives

This policy seeks to:

- Develop a campus environment that reflects responsible use of natural resources.
- Promote sustainability through operations, academic programs, and community engagement.
- Reduce the environmental impact of institutional activities in a systematic and measurable manner.
- Strengthen IoBM's role as a national academic institution committed to environmental stewardship.

### 3. Scope

This policy applies to all students, faculty, administrative staff, contractual workers, vendors, and visitors within IoBM premises. It covers all facilities including academic buildings, administrative units, labs, cafeterias, sports areas, library, open areas, and all auxiliary operations.

### 4. Core Commitments

IoBM commits to the following:

- Compliance with all relevant national and provincial environmental laws and regulations.
- Efficient use of resources including energy, water, and materials.
- Reduction of waste generation following the principles of Reduce, Reuse, and Recycle.
- Protection and enhancement of green spaces, and the overall campus environment.
- Promotion of environmental awareness through education, research, and student engagement.

### 5. Key Areas of Implementation

## **5.1 Energy Management**

- Phased transition to energy-efficient lighting and equipment across all campuses.
- Encouragement of natural ventilation and lighting where feasible.
- Strict adherence to switching off air conditioners, lights, and electrical appliances when not in use.
- Gradual integration of renewable energy solutions, subject to technical and financial feasibility.
- Preference for energy-efficient appliances in procurement decisions.

## **5.2 Water Management**

- Routine inspection and repair of leakages.
- Installation of water-efficient fixtures in washrooms and public areas.
- Awareness campaigns and email from maintenance department to promote responsible water use among campus users.

## **5.3 Waste Management**

- Encouragement of paperless communication and digital recordkeeping.
- Mandatory double-sided printing for administrative documents where printing is necessary.
- Gradual reduction and discouragement of single use plastics.
- Provision of water refilling stations to reduce bottled water usage.
- Designated disposal and recycling stations for paper, plastic, metal, glass, and organic waste.

## **5.4 Green Campus**

- Regular tree plantation drives and conservation of existing green areas.
- Use of environment-friendly landscaping materials and organic alternatives for pest control.

## **5.5 Transportation**

- Encouragement of carpooling and institute's transport for daily commuting.
- Designation of secure bicycle parking areas.
- Efficient scheduling and routing of the campus shuttle.

## **5.6 Procurement**

- Preference for goods and services that demonstrate reduced environmental impact.
- Procurement of recycled materials and products with minimal packaging.
- Consideration of vendor compliance with sustainability principles.

## **5.7 Education, Research & Awareness**

- Integration of environmental and sustainability topics across academic programs where relevant.
- Organization of seminars, workshops, campaigns, and student led initiatives.
- Celebration of international environmental observances to encourage wider participation.
- Support for faculty and student research in environmental management and sustainability.

## **6. Governance and Responsibilities**

### **6.1 Sustainability Committee**

A Sustainability Committee will supervise implementation, monitor progress, and recommend improvements. The Committee will consist of representatives from the following:

Administration staff: one representative

Academics/Faculty: Three faculty members

Student Affairs: Society coordinator, Representative from Sustainability society.

### **6.2 Administrative Departments**

Facilities Management and relevant maintenance units are responsible for operational execution, including resource management, waste collection, maintenance of green spaces, and procurement aligned with the policy.

### **6.3 Students, Faculty, and Staff**

All members of the IoBM stakeholders must follow the guidelines of this policy and support sustainability initiatives.

## **7. Monitoring and Review**

- An annual environmental audit will be conducted to review resource consumption, waste generation, and progress of initiatives.
- A Sustainability Report will be prepared at the end of each year and shared with the IoBM stakeholders.
- The policy will be reviewed every three years, or earlier if required.